



## Teamsters Leadership Academy **Announcement**

### **New Officer Training and Education (NOTE) Program**

**February 18-20, 2009  
IBT Headquarters, Washington, D.C.**

---

The IBT Training and Development Department is conducting a program for newly-elected Local Union principal officers, secretary-treasurers, and trustees on February 18-20, 2009 in Washington, D.C. This two-and-a-half day training will draw on the expertise of IBT attorneys and staff who will focus mainly on the legal and constitutional requirements of Teamster officers.

**WHO:** Local Union Principal Officers, Secretary-Treasurers and Trustees

**WHEN:** Wednesday, February 18, 2009  
Registration: 8:00 a.m. - 9:00 a.m.

Wednesday & Thursday, February 18-19, 2009  
Program: 9:00 a.m. - 5:00 p.m.

Friday, February 20, 2009  
Program: 9:00 a.m. - 1:00 p.m.

**WHERE:** IBT Classroom  
25 Louisiana Avenue, N.W.  
Washington, D.C. 20001

**HOTEL:** Washington Court Hotel (Room Block Deadline: January 26, 2009)  
525 New Jersey Avenue, N.W.  
Washington, D.C. 20001  
Telephone: (202) 628-2100  
Single or Double Room - \$199.00

A block of rooms has been reserved at the Washington Court Hotel. To make reservations, please call the hotel directly or contact Teamsters Travel at 1-800-IBTFly1. Affiliates are responsible for the cost of their own transportation and lodging. Continental breakfast and lunch will be provided.

**COST:** There is a registration fee of \$165.00 per person for this program.  
Please make checks payable to: International Brotherhood of Teamsters.

Please fill out the attached registration form and return to the IBT Training & Development Dept. Before making hotel or travel arrangements, please contact Marie Nolan in the Training and Development Department at (202) 624-8965 to confirm space availability.



# Teamsters Leadership Academy Registration

New Officer Training & Education (NOTE) Program  
February 18-20, 2009

## Registration Form

---

Mr. \_\_\_\_\_ Mrs. \_\_\_\_\_ Ms. \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Local Union: \_\_\_\_\_ Position or Title: \_\_\_\_\_

How long in this position? \_\_\_\_\_

Have you made hotel reservations yet? Yes \_\_\_ No \_\_\_ Hotel not required \_\_\_

Arrival date: \_\_\_\_\_ Departure date: \_\_\_\_\_

Have you ever visited IBT headquarters before? Yes \_\_\_ No \_\_\_

Please tell us about your background with the Teamsters Union to give us an idea of your level of experience.

---

---

---

Are there any particular issues or topics you would like for us to address in this program? If so, please describe. We will try to accommodate your requests, if possible.

---

---

---

Please return this form to Marie Nolan, IBT Training & Development Department, fax: 202-624-6851, no later than February 17, 2009.